KNS	**Purchase Order**	
	PO NO.	
	Date	01-Jan-1970
, ,	Quotation Ref	
	Delivery Date	01-Jan-1970
	GSTIN	
Vendor Address: Contact No:	Delivery Address: (for)	

Sl.No	**Item Name**	**UOM**	**Qty**	**Rate**	**Taxable (INR)**	**CGST**	**SGST**	**IGST**	**Total amount INR**
						Grand Total	Rs.0.00		

Amount In words:- Indian Rupees - ZERO

Payment Terms: days of the receipt of the invoice from the vendor

Remarks :

Terms and Conditions

1. Please send two original tax invoice with company seal & signature
2. Delivery date/ Schedule : As per site requirement
3. The quality of material will be checked by our QC/Engineers
4. Quote our PO no in all future correspondence and documents
5. Specify on every package - 1. Our PO No. 2. Gross, Net & Tare weights 3. If any other (as per UOM)

CC
Finance
Project
Site/Store

(Purchase Manager)

(Purchase Head)

Purchase order schedule